

Maintenance Visit Checklist

Customer

Site

Site Contact

Agreement

Job

Date

Technician

Assets Serviced

Asset	Location	Make / Model	Serial	Condition

Condition: Excellent, Good, Fair, Poor, Due for Replacement

Checklist

Task	Result	Notes

Result: Pass, Fail, N/A

Maintenance Visit Checklist

Technical Readings

Asset	Parameter	Value	Unit	Result

Defects Identified

Defect	Asset	Severity	Quote Required

Severity: Low, Medium, High

Recommendations

Next Visit

Sign Off

Attending Technician

Name Date

Signature

Customer Representative

Name Date

Signature